

# Print Order Form

Please email completed form to your Head of Department who can submit your order.

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date required: \_\_\_\_\_

Training course name: \_\_\_\_\_

1. Quantity: \_\_\_\_\_

2. Size: ☐ DL ☐ A5 ☐ A4 ☐ A3

3. Paper: (tick 80gsm only if no cover required. When covered required select your choice of 140gsm or 200gsm)

☐ 80gsm Bond paper ☐ 140gsm Bond card ☐ 200gsm Bond card (additional charges apply)

4. Colour: ☐ Colour ☐ Black and White

5. Finishing: ☐ Comb Bind ☐ Wiro Bind

Would you like a cover?

☐ Clear Front

☐ Board Back

☐ Saddle stitched

☐ Drilling

☐ Drilling - 2 hole

☐ Drilling - 3 hole

☐ Drilling - 4 hole

## 6. Delivery:

Northbridge ☐ 30 Aberdeen Street – Library

Leederville ☐ Corner Oxford and Richmond Streets – Student Services

Mt Lawley ☐ Corner of Lord and Harold Streets – Library

East Perth ☐ 140 Royal Street – Student Services

Nedlands ☐ Oral Health Centre of Western Australia,  
17 Monash Ave – Reception

Balga ☐ 18 Loxwood Rd – Library

Joondalup ☐ 35 Kendew Crescent – Library

☐ 63 McLarty Avenue – Student Services

Clarkson ☐ 6 Harmony Avenue – Reception

Midland ☐ Corner Lloyd Street and Eddie Barron Drive – Library

Other (additional charges may apply) \_\_\_\_\_

AUTHORISED BY: \_\_\_\_\_

COST CENTRE: \_\_\_\_\_

Notes: