



How to update your SmartRider to a Tertiary SmartRider

Full-time, classroom based students are entitled to travel concessions on Transperth services. Your existing SmartRider can be updated to reflect this concession.

Note: To avoid unnecessary fines, make sure you carry both your student SmartRider and your Student Card while using a student concession on public transport. More information about how to obtain a student card can be found by clicking [here](#).

1. Go to the Student Portal which can be accessed from the North Metropolitan TAFE website by clicking [here](#).

2. To login to the student portal enter your details as follows:

- **Username:** Student number
- **Password:** The password you set for Microsoft 365
- **Domain:** Leave blank. (If it says ID or TAFE, you will need to close the tab and reload the page.)
- **Press** log on.

Log on using your details

User name

Password

Domain

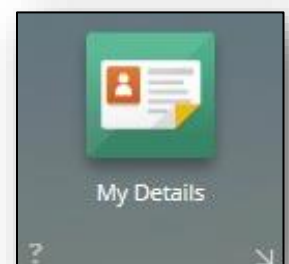
Log On

☒ Keep me logged on ☐ Accessibility Mode [?](#)

[Terms and Conditions](#)

3. **Agree** to the terms and conditions.

4. **Select** My Details



5. **Scroll** down the page and **click** the '+ Add' button on the right-hand side.





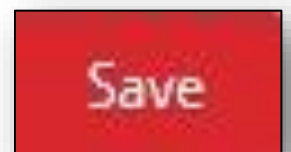
6. Add your SmartRider Details as follows:

- **Change** the Alternative ID Type to 'Transperth Smartrider'
- **Enter** the SmartRider 'SR' number into the Alternate ID field. **Do Not** enter any spaces or the letters 'SR.'



A screenshot of a web form titled 'Item 2'. It contains three input fields: 'Alternate ID Type' with a dropdown menu showing 'Transperth SmartRid...', 'Alternate ID' with the value '123456789' and a small '41' icon to its right, and 'Year' which is currently empty.

7. Click Save on the upper right-hand corner.



8. The Public Transport Authority (PTA) will be notified of your SmartRider's change in status overnight and apply the tertiary concession rate to your card.