



## BKSB VET Loans – Student Instructions

<https://northmetropolitantafe.bksblive2.com.au/bksbLive2/Login.aspx?OrgID=northmetropolitantafe>



The BKSB (Basic Key Skills Builder) is an online testing tool used to assess your reading and numeracy levels.

- Mobile phones and other support materials are not allowed during the test.
- You can use a calculator.
- There is a time limit of two hours.
- The result must be **Exit Level 3** for both Maths and English, to be eligible for a VET Student Loan.
- If you don't obtain the required score, you must wait at least 48 hours before sitting the test again.
- There is a maximum of two attempts to obtain the required score. After two attempts you will need to wait a minimum of 3 months before you can re-sit the test again.
- After completing the test, contact Student Services on campus, or call 9427 1037 to discuss your results.

### 1. Login

Username: Student ID

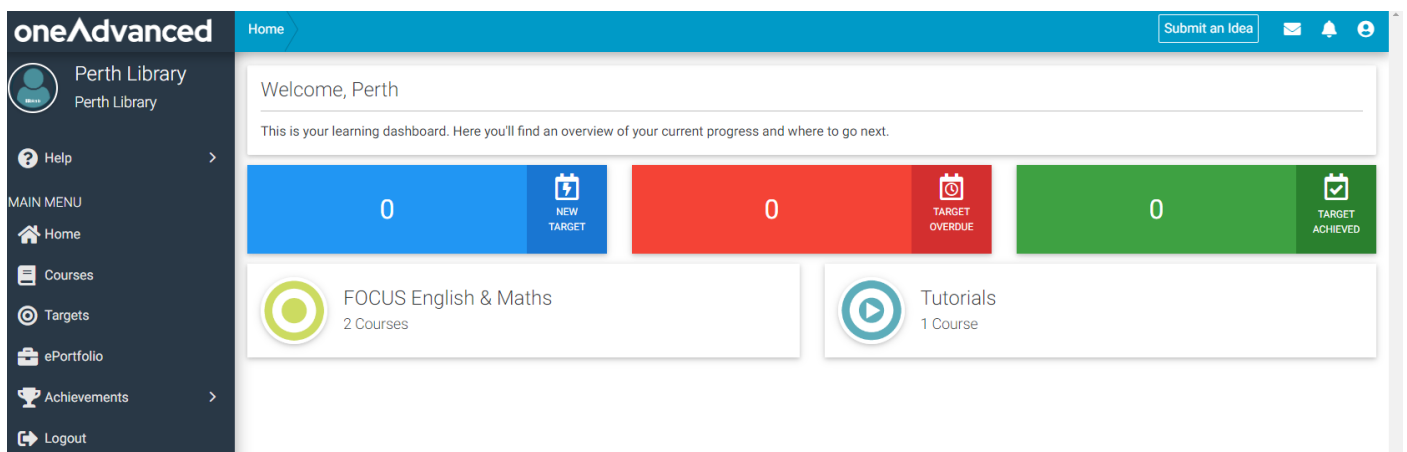
Password: **password** (all lower case)

 	<h3>Login</h3> <p>Username</p> <input type="text" value="Username"/> <p>Password</p> <input type="password" value="Password"/> <input type="checkbox"/> Remember me <p><a href="#">Forgotten details?</a></p> <p><b>LOGIN</b> ➔</p>
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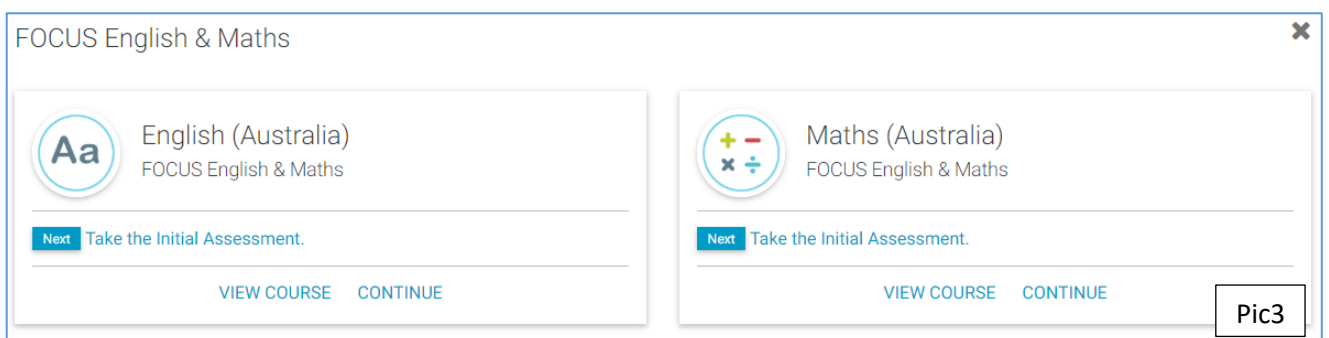


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2. **First login only:**
  - Confirm your name is correct.
  - Accept terms and conditions.
  - Create a new password. (no complexity)
  
3. Click on **Focus English and Maths**.



4. Select **Continue** against the course you'd like to do first. **Complete both the English and Maths courses.**



**After completing the Initial Assessment, do not continue to the Diagnostic Assessment**

**Go to Student Services on campus or call 9427 1037 to discuss results and your VET Student Loan Application.**